



MMUF Dissertation Grant

Application Requirements

1. **Official Application Form:** Fill out completely via Embark.
2. **Curriculum Vitae/Resume:** Please see below for Curriculum Vitae guidelines.
3. **Personal Statement** (three-page maximum): Your personal statement should be a narrative that addresses how your professional and/or personal life influenced you to undertake your dissertation project and graduate degree. Describe how your scholarship or presence/service in the academy speaks to building a robust campus community. Label the document as the Personal Statement.
4. **Prospectus** (three-page maximum): This should include a description of the proposed dissertation including major features and/or topical organization. Explain how the award will allow you to complete the dissertation within one year. The final page should include a schedule or timeline for the year's work. The prospectus is separate from the personal statement — they are NOT the same document and cannot be combined. Label the document as the Prospectus.
5. **Draft Chapter** (50-page maximum): Draft chapters will not be returned.
6. **Official Graduate Transcript:** Please request that your institution or its transcript service send it directly to tech-help@cands.org.
7. **Budget:** Provide a detailed explanation of your proposed budget in the online application. Allocate funds (up to \$30,000 maximum) for the 12-month grant period (e.g., necessary living expenses, research-related expenses, and other relevant costs). Include the amount of dissertation funding requested from your institution, if applicable.
8. **Two Letters of Recommendation:** Letters should not exceed two pages. The first letter should be from your dissertation advisor and the second from an academic scholar who is knowledgeable about your graduate performance and/or familiar with your dissertation project. Recommenders should comment on your research and scholarship to date and your ability to finish the dissertation within one year.

Curriculum Vitae Guidelines

When submitting a CV, please be precise in describing the status of yet-to-be published work. The term "forthcoming" can have a variety of meanings, so it is most helpful to specify the status of your research. Below are some useful terms:

- **In progress** — still being written, not yet submitted for publication
- **Under review** — submitted to a journal or press
- **Revising to resubmit** — submitted to a journal or press and returned for revision
- **Under contract** — manuscript has been accepted by a press but may be undergoing revisions before final publication
- **In press** — manuscript finished, submitted to a journal or press, and awaiting publication

It is also recommended to parenthetically explain the conditions under which an article was published — whether it was subject to peer review, was an invited submission, or whatever term best describes its publication.

Sample Publications Section:

Published Work

Movements in Chicano Poetry: Against Myths, Against Margins (Book)

Cambridge University Press, 1995.

"Chicano Cultural Discourse: Coyotes at the Border," American Literature. 67 (Dec): 815-824, 1995. (Article)

Unpublished Work

No entries at this time.

Work in Progress

Memories of an East Los Angeles... Written with John Q. Jones (Book)